

PLEASE POST

**VB – 2024-2025
November 4, 2024**

**HARLAN COUNTY SCHOOLS
AN EQUAL OPPORTUNITY EMPLOYER**

V A C A N C Y B U L L E T I N

POSITION: FOOD SERVICE COOK/BAKER -- Multiple Positions

LOCATION: 2 Positions at Evarts Elementary -6 hours
1 Position at Harlan County High School -6 hours
1 Position at James A. Cawood Elementary School -6 hours
1 Position at Cawood Elementary School -6 hours
1 Position at Appalachian Challenge Academy 7.5 hours
1 Position at Black Mountain School -6 hours

LENGTH OF EMPLOYMENT: 2024-2025 School Year

SALARY RANGE: 2024-2025 FOOD SERVICE SALARY SCHEDULE

CERTIFICATION/QUALIFICATIONS: HIGH SCHOOL DIPLOMA OR GED OR LETTER OF ENROLLMENT AND PEOPLE SKILLS

JOB DESCRIPTIONS: (Condensed)

KNOWLEDGE OF PRINCIPLES AND METHODS OF QUANTITY FOOD SERVICE PREPARATION, SERVING AND STORAGE. SANITATION AND SAFETY PRACTICES RELATED TO HANDLING, COOKING, BAKING AND SERVING FOOD. METHODS OF PREPARING AND SERVING FOOD IN LARGE QUANTITIES. METHODS OF ADJUSTING AND EXTENDING RECIPES AND PROPER SUBSTITUTIONS. PROPER METHODS OF STORING EQUIPMENT, MATERIALS AND SUPPLIES. STANDARD KITCHEN EQUIPMENT, UTENSILS AND MEASUREMENTS. HEALTH AND SAFETY REGULATIONS. BASIC RECORD-KEEPING TECHNIQUES. BASIC MATH AND CASHIERING SKILLS.

EFFECTIVE EMPLOYMENT DATE: After Deadline

APPLICATION DEADLINE: November 14, 2024

NON-DISCRIMINATION POLICY: THE HARLAN COUNTY DISTRICT PRACTICES NON-DISCRIMINATION IN EMPLOYMENT. HARLAN COUNTY SCHOOL DISTRICT COMPLIES WITH TITLE IX, SECTION 504 OF THE REHABILITATION ACT OF 1973 AND AMERICANS WITH DISABILITIES ACT OF 1990. THE SCHOOL DISTRICT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, AGE, NATIONAL ORIGIN, RELIGION, CREED OR MARITAL STATUS, IN THE EDUCATION PROGRAMS OR ACTIVITIES IT OPERATES. THE HARLAN COUNTY PUBLIC SCHOOLS WILL SEEK MINORITIES IN THE AREAS OF UNDER UTILIZATION.

TO APPLY: SUBMIT A WRITTEN LETTER STATING EXACT POSITION(S) APPLYING ALONG WITH A COMPLETED APPLICATION. APPLICATIONS MUST BE RECEIVED IN THE OFFICE OF THE SUPERINTENDENT NO LATER THAN 3 P.M. ON THE DEADLINE DATE. INTERESTED PERSONS MAY VISIT THE FOOD SERVICE OFFICE OF THE HARLAN COUNTY BOARD OF EDUCATION FOR AN APPLICATION, JOB DESCRIPTION, AND NEEDED QUALIFICATIONS.

SEND TO: JESSICA GROSS, SCHOOL FOOD SERVICE, HARLAN COUNTY SCHOOLS, 251 BALL PARK ROAD, HARLAN, KENTUCKY 40831