

_____ (Applicant Name)
_____ (Address, City, State, Zip)
_____ (Telephone #, E-mail Address)

LETTER OF INTENT

Note: It is suggested that new certified teacher applicants provide as much information as possible including a copy of your resume, a formal cover letter, etc.

_____ (Date)

Please circle one of the following recipients:

Harlan County Public Schools ATTN: Gina Cox 251 Ball Park Road Harlan, KY 40831 *Certified Applications Only	Harlan County Public Schools ATTN: Jim Middleton 251 Ball Park Road Harlan, KY 40831 *Classified Applications Only	Harlan County Public Schools ATTN: Tabatha Johnson 251 Ball Park Road Harlan, KY 40831 *Food Service Applications Only	Harlan County Public Schools ATTN: Debbie Dozier 251 Ball Park Road Harlan, KY 40831 *Bus Driver Applications Only
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I would like to express my intent to **apply** for the position of _____,
located at _____ within the Harlan County Public School District.

Sincerely,

_____ (Applicant Signature)

Please check one of the following:

- I am currently employed full time within the Harlan County Public School District as a _____ (position), at _____ (location).
- I am currently employed within the Harlan County Public School District as a Certified or Classified substitute.
- I am currently a NEW applicant to the Harlan County Public School District.